

## Amadeus e-Support Centre Registration Procedure

If you are an **Amadeus Selling Platform** user, follow the steps below to register to the Amadeus e-Support Centre.

If you are not an **Amadeus Selling Platform** user, ask your Amadeus assistance for Amadeus e-Support Centre delegated user administration rights.

1. Sign in Amadeus Selling Platform with your usual Office Id and Sign.
2. Press the Amadeus e-Support center tab.



Note: If you do not see the e-Support Centre tab, it means that the service might not be available to your market yet.

Amadeus e-Support Centre self-registration screen will open in a new window.



### Self registration

#### 1 Can you identify yourself in the list?

	First name	Last name	Email address	Phone number
<input type="radio"/>	Jenny	March		
<input type="radio"/>	Daisy	Philips		
<input type="radio"/>	Julia	Bond		

[I am this person and would like to register](#)

[I am not on the list but would like to register](#)

[Cancel](#)

### Case 1: Your name is displayed in the list

1. Select your name in the list and press **I am this person and would like to register.**

The Personal information form is displayed.

First Name: Tatiana	Last Name: Gourova
*Work Phone # (e.g.: +44123456789): <input type="text"/>	Mobile Phone # (e.g.: +44623456789): <input type="text"/>
Fax # (e.g.: +44123456789): <input type="text"/>	*Language: English-American
*Email: <input type="text"/>	*Time Zone: (GMT) Greenwich Mean Time : Dublin, Edinburgh, Lisbon, Lor
*Contact Method: Email	

I would like to join MY AMADEUS COMMERCIAL ORGANISATION mailing list and receive information about products that I may be interested in from THEM OR FROM A TRUSTED PARTNER COMPANY. The recipient of THE DATA I AM PROVIDING is MY AMADEUS COMMERCIAL ORGANISATION AND may also be communicated to other affiliated companies within the Amadeus IT Group S.A. Also, my data might be transferred to third party companies for the restricted reason of performing marketing campaigns. I expressly and unambiguously accept the processing of MY personal data AND the communication of MY data to THE ENTITIES mentioned above

I agree

\*User is aware of the Amadeus Data Protection Policy [Data Protection Policy...](#)

2. Complete the missing mandatory information (marked with a red asterisk).
3. Indicate if you wish to subscribe to Amadeus commercial communications and that you are aware of the data policy.
4. Press **Submit.**

You are now registered and you can access the Amadeus e-Support Centre.

## Case 2: Your name is not displayed in the list

1. Press **I am not on the list but would like to register.**

The Personal information form is displayed.

\*First Name:

\*Last Name:

\*Work Phone # (e.g.: +44123456789):

Mobile Phone # (e.g.: +44623456789):

Fax # (e.g.: +44123456789):

\*Language:

\*Email:

\*Time Zone:

\*Contact Method:

I would like to join MY AMADEUS COMMERCIAL ORGANISATION mailing list and receive information about products that I may be interested in from THEM OR FROM A TRUSTED PARTNER COMPANY. The recipient of THE DATA I AM PROVIDING is MY AMADEUS COMMERCIAL ORGANISATION AND may also be communicated to other affiliated companies within the Amadeus IT Group S.A. Also, my data might be transferred to third party companies for the restricted reason of performing marketing campaigns. I expressly and unambiguously accept the processing of MY personal data AND the communication of MY data to THE ENTITIES mentioned above

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I agree

2. Complete the mandatory information (marked with a red asterisk).
3. Indicate if you wish to subscribe to Amadeus commercial communications and that you are aware of the data policy.
4. Press **Submit**.

You are now registered and you can access the Amadeus e-Support Centre.